

Procedure: Nonconforming Product

1. SUMMARY

- 1.1. This procedure defines the requirements for identifying, processing and dispositioning nonconforming product ("NCP").
- 1.2. The following definitions are important for a clear understanding of this procedure:
- 1.2.1. **"Nonconforming product"** is any product or product ingredient, at any point along its life cycle, which is found to not conform to requirements. These requirements may be customer requirements, design requirements, statutory/regulatory requirements, or any other requirement deemed by Owensboro Operations. "Nonconforming Product" is referred to herein as "NCP".
 - 1.2.2. **"Nonconforming Material"** is any packing or packaging material such as snuff cans, tub sleeves, plug cartons or loose leaf shipping boxes.
 - 1.2.3. **"Rework"**. Parts may be "reworked" when additional machining or processing is conducted without affecting the design of the part. Typically this means simply doing more of the already-approved processes or activities (flavor amount correction, repackaging, etc.)
- 1.3. While nonconforming product is typically found during an inspection or test, it can be discovered at any time, by any person or organization, including the customer, regulatory authorities, etc.

2. REVISION AND APPROVAL

Rev.	Date	Nature of Changes	Approved By
1	7/3/19	(b) (4)	(b) (6)

3. Discovery and Reporting of NCP



(b) (4)

(b) (4)



8.3.2.1A Disposal of Zyn Finished Goods

Revision No.: 1
Revision Date: 7/3/19

Quality & Environmental
Management System

Process Owner: (b) (6)
(Environmental Manager)

Document Type: Work Instruction

Approved by: (b) (6)

(b) (6)

Document Author:

(b) (6)

Process Description: Process options for the disposal of Zyn finished goods.

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(b) (4)



8.3.2.1A Disposal of Zyn Finished Goods

Revision No.: 0
Revision Date: 7/3/19

Quality & Environmental
Management System

Process Owner: (b) (6)
(Environmental Manager)

Document Type: Work Instruction

Approved by: (b) (6)
(Initial: (b) (6))

Process Description: Process options for the disposal of Zyn finished goods.

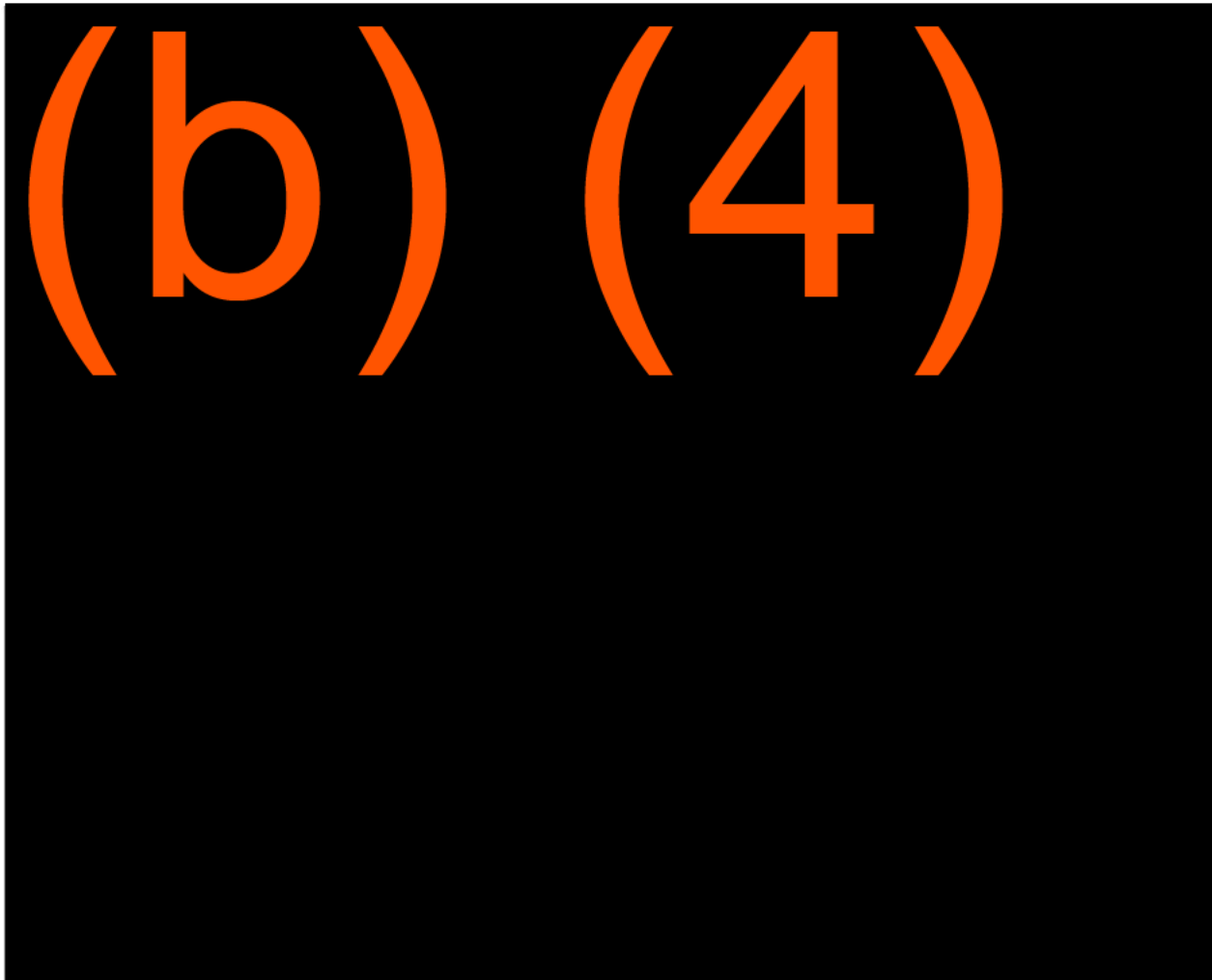
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1.0 Purpose:

To describe the procedure for the disposal of Finished Goods forms of Zyn waste.

2.0 Scope:

- 2.1 Finished good product returns to the Owensboro manufacturing facility.
- 2.2 Unsaleable returns to the Owensboro manufacturing facility.
- 2.3 Nonconforming finished goods that have not left the custody of the manufacturing or (b) (4)





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Process Owner: (b) (6)
(Environmental Manager)

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(Initials) (b) (6)

Process Description: Process options for the disposal of Zyn finished goods.

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6.0 Records:

Document	Responsible (by Position)	Document Location	Minimum Retention Period
(b) (4)			

7.0 Dependent Documents:

7.1 Charts

Document Number	Document Title
None	

7.2 SOPs

Document Number	Document Title
None	



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(Init)

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7.3 Other

Document Number	Document Title
None	

8.0 Responsible for Process:

Paper copies of this document can be found in these places:

Document Location	Number	Responsible for Updating
(b) (4)		(b) (6)

9.0 Revision History:

7/3/19

(b) (4)

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